



# ESSEX TENNIS

## ESSEX TENNIS LOAN APPLICATION FORM

### Club Information

<b>Club Name</b>	
<b>Club Address</b>	
<b>Your Name</b>	
<b>Position in Club</b>	
<b>Contact Phone</b>	
<b>Contact Email</b>	
<b>Club Officer Name, Email and Position (if you are not a committee member)</b>	

### Membership Information

	<b>Current year</b>	<b>Last year</b>	<b>Previous year</b>
<b>Total Adult members</b>			
<b>Total Junior Members</b>			
<b>Adult Subscription fee</b>			
<b>Junior Subscription fee</b>			

<b>Head Coach Name</b>	
<b>Accreditation Level</b>	

## Financial Information

Does the Club own the freehold or a lease of the site? If leasehold/licence, how many years remain on the lease/licence?

	Current year	Last year	Previous year
Total Club Reserves/sinking fund			
Annual Turnover			

## Club Project

Brief description of the Proposed Works

How will this benefit the Club/Community/County

## Project Costs

*Note: Essex Tennis loan is for a maximum of £30,000 and 50% of the project cost*

	£ amount	Percent %
Club funds for project		
Essex Tennis Loan		
Other funding sources (eg grants) – please name funder		
Total project cost		100%

## Quotations

Please provide at least two quotations for each aspect of the project

Company Name	Date of Quote	Amount (inc VAT)

## Additional Information

Please add any further information in support of your application

## Confirmations

I confirm the Club has:

1. Written approval from the Club Committee to proceed with the project
2. The ability in the Club's Constitution to borrow money
3. Sufficient funds in place to cover the Club's commitment
4. Read and understood the basic AE Loan Contract and associated documents
5. Policies on GDPR, safeguarding and open access to membership
6. Comprehensive insurance policies for reinstatement and Public Liability
7. An Accredited Club Head Coach
8. A defibrillator on site (or will commit to purchasing one)
9. Security of tenure for at least 10 years

## Electronically Signed on behalf of the Club

<b>Name:</b>	
<b>Date:</b>	

## What Happens Next

This form and all relevant additional paperwork should be completed electronically and emailed to [funding@essextennis.org.uk](mailto:funding@essextennis.org.uk).

Please ensure you have included the following:

- Electronically signed copy of this form
- Club accounts for the last three years
- Two quotations for each aspect of the project

The Essex Tennis Funding Facility Officer will make contact with you regarding the application with any queries they may have. They will then forward their recommendation to the Essex Tennis Funding Committee who will review the application. You will then be informed of the decision.